



# VIJAYA INSTITUTE OF TECHNOLOGY FOR WOMEN

An ISO 9001:2015 Certified Institute, Approved by AICTE, Affiliated to JNTU Kakinada, AP

Phone: 0866-2844444, Email: [vijayatechfw@gmail.com](mailto:vijayatechfw@gmail.com) Website: [www.vitw.edu.in](http://www.vitw.edu.in)

College Code: NP, Enikepadu, Vijayawada-521108

Vijayawada,  
Date:- 16/11/2022.

TO  
The principal,  
Vijaya Institute of Technology for Women,  
Enikepadu,  
Vijayawada.

Sub:- Letter regarding to Scribe.

Respected Madam,

Myself M. Lalitha (19NP1A0533) Studying IV<sup>th</sup> B.tech in  
Vijaya Institute of Technology for Women. Here by I'm mentioning  
that i would like to take opportunity as Scribe for the persons  
who are in need, that who are unable to write the examinations.  
I'm willing to write for them. So, please grant me the permission  
to help the people who are in need.

Thanking you Madam,

Yours faithfully,

M. Lalitha

(19NP1A0533)

IV<sup>th</sup> B.tech



PRINCIPAL  
VIJAYA INSTITUTE OF  
TECHNOLOGY FOR WOMEN  
ENIKEPADU, VIJAYAWADA-521,108



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College Code: NP, Enikepadu, Vijayawada-521108

Vijayawada;  
Date: 09/12/2023

To  
The principal,  
Vijaya institute of technology for Womens,  
Enikepadu,  
Vijayawada.

Sub-letter regarding to Scribe.

Respected Madam,

Myself k.Varalakshmi (20NP5A0408) studying B.tech  
2<sup>nd</sup> year in Vijaya institute of technology. Here by I'm  
mentioning that i would like to take opportunity as  
Scribe, for the person who are in need, that who  
are unable to write the examinations. I'm willing  
to write for them. so, please grant me the permission  
to help the people who are in need.

Thanking you madam,

Yours faithfully  
k.Varalakshmi  
2<sup>nd</sup> year B.Tech.

*G-chm*  
PRINCIPAL  
VIJAYA INSTITUTE OF  
TECHNOLOGY FOR WOMEN  
ENIKEPADU, VIJAYAWADA-521108



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College Code: NP, Enikepadu, Vijayawada-521108

Vijayawada,

Date: 18-03-2020

To

The principal

Vijaya institute of technology for women

Enikepadu

Vijayawada

Sub-permission as a Scribe


Respected Madam

I am M. Lakshmi pravallika (18NPIA0407) Studing  
3<sup>rd</sup> B.Tech in your Organisation. I am willing to  
help the people who are unable to write the  
exams due to their disability. I feel responsible  
in being punctual, carefull and act in exams as  
directed by the candidate. So please grant me  
permission to help as a Scribe

Thanking you Madam

your's faithfully

M. Lakshmi pravallika

  
PRINCIPAL  
VIJAYA INSTITUTE OF  
TECHNOLOGY FOR WOMEN  
ENIKEPADU, VIJAYAWADA-521108  
18NPIA0407  
3<sup>rd</sup> B.Tech





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College Code: NP, Enikepadu, Vijayawada-521108

Vijayawada,  
Date: 21/2/2019

To,  
The respected principal,  
Vijaya Institute of Technology for women,  
Enikepadu,  
Vijayawada.

Respected Madam,

Sub: Requirement of 'scribe'.

I am M. Sai Priya (17NP1A0525) from 3<sup>rd</sup> year B.tech. As I was interested and willing to help the people who are unable to write the exam due to their health issues.

It's my responsibility in being punctual, careful and act in the exam as directed by the candidate without wasting time of the candidate. So please grant me permission Madam.

Thanking you Madam

  
PRINCIPAL  
VIJAYA INSTITUTE OF  
TECHNOLOGY FOR WOMEN  
ENIKEPADU, VIJAYAWADA-521108

Your's faithfully  
M. Sai Priya  
(17NP1A0525)  
B.tech 3<sup>rd</sup> Year.



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College Code: NP, Enikepadu, Vijayawada-521108

Vijayawada,

Date: 17/12/2018.

To

The principal,  
Vijaya Institute of Technology for Women,  
Enikepadu,  
Vijayawada.

Sub - Letter regarding to scribe

Respected madam,

My self K. Pradeepa, (16NPIA1218) B.Tech 3<sup>rd</sup> year in Vijaya Institute of Technology. Here by I'm mentioning that I would like to take opportunity as scribe for the people who are in need that who are unable to write the examinations. I'm willing to write for them. So, please grant me the permission to help the people who are in need

Thanking you madam

Yours faithfully

K. Pradeepa

3<sup>rd</sup> B.Tech.

  
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VIJAYA INSTITUTE OF  
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