



# VIJAYA INSTITUTE OF TECHNOLOGY FOR WOMEN

Approved by AICTE, Affiliated to JNT University, Kakinada.  
An ISO 9001:2015 Certified Institute  
College Code : NP

Enikepadu, VIJAYAWADA- 521 108.  
Telephone No. : 0866 - 2844444  
Fax : 0866 - 2844999  
E-mail : vijayatechfw@gmail.com

## Objectives of Anti Ragging Committee

In view of the directions of the Honourable Supreme Court in SLP No. 24295 of 2006 dated 16-05-2007 and in Civil Appeal number 887 of 2009, dated 08-05-2009 to prohibit, prevent and eliminate the scourge of ragging including any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension there of in any fresher or any other student or asking any student to do any act such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student, in all higher education institutions in the country, and thereby, to provide for the healthy development, physically and psychologically, of all students, the All India Council for Technical Education,(AICTE) brings forth these Regulations.

### What constitutes Ragging: -

Ragging constitutes one or more of any of the following acts:

- a) Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student.
- b) Indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student.
- c) Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- d) Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- e) Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.



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- f) Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students.
- g) Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, and stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person.
- h) Any act or abuse by spoken words, emails, posts, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student.
- i) Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

## Measures for prevention of ragging: -

It shall be mandatory for every technical Institution, University, deemed to be University imparting technical education to take following measures for prevention of ragging at such institutions.

1. The advertisement issued for admission by a technical institution, University including Deemed to be University concerned and/or the admission authority/ affiliating University/State Govt./UT/Central Govt. as the case may be, shall clearly mention that ragging is totally banned and anyone found guilty of ragging and/or abetting ragging is liable to be punished. The 'Prospectus' and other admission related documents shall contain directions of the Supreme Court Affiliating University/admission Authority/State Govt./Central Govt. shall make it mandatory for the institutions under their jurisdiction to compulsorily incorporate such information in their 'Prospectus'. These Regulations shall be printed in the brochure of admission/instruction booklet for candidates.

2. The application form for admission/enrolment shall have a printed affidavit, preferably both in English and Hindi and/or in one of the regional languages. The affidavit should be filled up and signed by the candidate to the effect that he/she is aware of the law regarding prohibition of ragging as well as the punishments, and that he/she, if found guilty of the



*G. Chm*  
PRINCIPAL  
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offence of ragging and/or abetting ragging, is liable to be punished appropriately.

3. The application form shall also contain a printed affidavit, preferably both in English and Hindi and/or in one of the regional languages and the affidavit should be signed by the parent/guardian of the applicant to the effect that he/she is also aware of the law in this regard and agrees to abide by the punishment meted out to his/her ward in case the latter is found guilty of ragging and/or abetting ragging.

4. The application for admission shall be accompanied by a document along with the School Leaving Certificate/Character Certificate which shall include a report on the behavioural pattern of the applicant, so that the institution can thereafter keep intense watch upon the student who has a negative entry in this regard.

5. A student seeking admission to the hostel shall have to submit another affidavit along with his/her application for hostel accommodation that he/she is also aware of the law in this regard and agrees to abide by the punishments meted out if he/she is found guilty of ragging and/or abetting ragging.

6. Every technical institution, University including Deemed to be University imparting technical education shall maintain a proper record of the affidavits obtained to ensure its safe up keep thereof, including digital copies of the affidavits and such digital copy should be made available to the AICTE or to an Agency identified/nominated by AICTE.

7. The AICTE or an Agency identified/nominated for the purpose and affiliating Universities and Directorate of Technical Education of the concerned State Govt./UT shall maintain an appropriate data base of the affidavits in the digital form obtained from every student at the time of admission to the technical institutions, Universities including Deemed to be Universities imparting technical education.

8. Each batch of freshers should be divided into small groups and each such group shall be assigned to a member of staff. Such staff member should interact individually with each member of the group on daily basis to ascertain the problems/difficulties, if any faced by the fresher's in the Institution and extend necessary help.

9. In case of freshers admitted to a Hostel it shall be the responsibility of the teacher in-charge of the group to co-ordinate with the warden of the Hostel and to make surprise visits to the rooms in the hostel where the members of the group are lodged. Freshers should be



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lodged in a separate hostel block wherever possible and where such facilities are not available, the college/institution shall ensure that seniors' access to freshers' accommodation is strictly monitored by wardens, Security Guards and Staff.

10. Every institution should engage or seek the assistance of professional counselors at the time of admissions to counsel freshers in order to prepare them for the life ahead, particularly for adjusting to the life in hostels. At the commencement of the academic session the Head of the technical Institution, University including Deemed to be University imparting technical education shall convene and address a meeting of various functionaries/agencies, like Wardens, representatives of students, parents/guardians, faculty, district administration including police, to discuss the measures to be taken to prevent ragging and steps to be taken

11. Every fresher admitted to the technical Institution, University including Deemed to be University imparting technical education shall be given a printed information booklet detailing when and whom he/she has to turn to for help and guidance for various purposes (including Wardens, Head of the institution, members of the anti-ragging committee, relevant district and police authorities), addresses and telephone numbers of such persons/authorities, etc.

12. The technical institutions, University including Deemed to be University imparting technical education through the information booklet mentioned above shall explain to the new entrants the arrangements for their induction and orientation which promote efficient and effective means of integrating them fully as students.

13. The information booklet mentioned above shall also tell the freshers about their rights as bona fide students and clearly instructing them that they should desist from doing anything against their will even if ordered by the seniors, and that they have nothing to fear as the institution cares for them and shall not tolerate any atrocities against them.

14. The information booklet mentioned above shall contain a calendar of events and activities laid down by the institution to facilitate and complement familiarization of juniors with the academic environment of the institution.

15. To make the community at large and the students in particular aware of the dehumanizing effect of ragging, and the approach of the institution towards those indulging in ragging, big



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posters (preferably with different colours for the provisions of law, punishments, etc.) shall be prominently displayed on all Notice Boards of all departments, hostels and other buildings as well as at vulnerable places. Some of such posters shall be of permanent nature in certain vulnerable places

16. Technical Institution, University including Deemed to be University imparting technical education shall request the media to give adequate publicity to the law prohibiting ragging and the negative aspects of ragging and the institution's resolve to ban ragging and punish those found guilty without fear or favour.

17. The technical Institution, University including Deemed to be University imparting technical education shall identify, properly illuminate and avoid all vulnerable locations.

18. The technical Institution, University including Deemed to be University imparting technical education shall tighten security in its premises, especially at the vulnerable places. If necessary, intense policing shall be resorted to at such points at odd hours during the early months of the academic session. The technical Institution, University including Deemed to be University imparting technical education shall utilize the vacation period before the start of the new academic year to launch wide publicity campaign against ragging through posters, information booklets, seminars, street plays, etc.

19. The faculties/departments/units of the technical Institution, University including Deemed to be University imparting technical education shall have induction arrangements (including those which anticipate, identify and plan to meet any special needs of any specific section of students) in place well in advance of the beginning of the academic year with a clear sense of the main aims and objectives of the induction process.

20. Phones and other communication devices may be permitted in residential areas including hostels to provide access to the students particularly freshers, to reach out for help from teachers, parents and Institution authorities. In pursuance of the above order, the **PRINCIPAL** of VITW is pleased to approve the following Committee with its functions and responsibilities.



*G. Chm*  
**PRINCIPAL**  
**VIJAYA INSTITUTE OF**  
**TECHNOLOGY FOR WOMEN**  
ENIKEPADU, VIJAYAWADA



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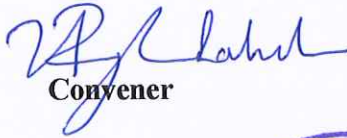
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College Code: NP, Enikepadu, Vijayawada-521108

## Functions and Responsibilities of the Committee

- Creating awareness among the freshers.
- Explaining the senior students regarding the adverse effects of ragging and punishments involved
- Displaying the anti-ragging notices in various locations of the campus.
- Conducting surprise raids in hostel and other places.
- Conducting surprise checks in campus, classrooms, laboratories, canteen, hostel, playground and buses etc.

  
Convener



  
Principal  
VIJAYA INSTITUTE OF  
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## Duties

- To keep an eye on and take preventative actions against student harassment outside of departments such as on campus, in clubs, canteens and pavements.
- To inform new students about campus life, culture, and the appropriate conduct that is expected in classrooms, laboratories, and in interactions with other students, professors, and members of the public.
- To report any form of ragging, whether small or serious, to the Anti-Ragging Committee if it comes to their knowledge. They are also responsible for handling other cases of ragging directly.
- To instill confidence in freshers and create a deterrent environment against ragging for senior students
- To assist the Institute Anti-Ragging Committee faithfully in implementing the orders of the Honourable Supreme Court and fostering an environment of compassion, sympathy, and cooperation from senior students towards their juniors/freshers
- The committee will report in respect of each case to the Anti Ragging Committee

  
Convener



  
Principal  
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DATE: 01-07-2022

## CIRCULAR

We would like to bring to your kind notice that in accordance with VITW's commitment to fostering a safe and harmonious environment, free from any form of ragging, and in compliance with the guidelines provided by AICTE, the Anti-Ragging Committee has been constituted for the academic year 2022-23 with the following members.

### Institute Anti-Ragging Committee Academic Year: 2022-2023

S. NO.	NAME OF THE STAFF	DESIGNATION & DEPARTMENT	ANTI-RAGGING COMMITTEE DESIGNATION	PHONE NO.
1	Dr. G. Chenchamma	Principal	Chairman	8008519444
2	Dr. V. Raghava Lakshmi	Vice Principal & HOD, S&H	Convener	9908039661
3	Mrs. Y. Vijaya	Assoc. Professor & HOD, IT	Member	9966551717
4	Dr. A. C. P. Ranjani	Professor & HOD, CSE	Member	9848504927
5	Ms. K. Prasuna	Assoc. Professor & HOD, ECE	Member	8008842308
6	Dr. P. Subbaiah	Professor & HOD, MBA	Member	7674002244
7	Dr. K. Murali	Assoc. Professor & HOD, AIML	Member	7989262416
EXTERNAL MEMBERS				
8	Ms. S. Swetha	Police Officer, Patamata,	Member	9154661690
9	Ms. G. Jyothsna	Chairperson, SAFE	Member	9392102171
STUDENT MEMBERS				
10	A. Tejaswini	19NP1A0504, CSE	Student Member	
11	Ms. G. Sravya Sri	19NP1A0571, CSE	Student Member	
12	Ms. I. Soniya	19NP1A0411, ECE	Student Member	
13	Ms. D. Arunas	19NP1A1205, IT	Student Member	D.Arunas

*G. Chm*  
PRINCIPAL



*WIS* *ACP Ranjani* *AIML*  
*CSE*  
*Isoniya* *D. Arunas*  
*S. Swetha* *G. Sravya sai*

PRINCIPAL  
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Date: 01-09-2022

## Circular

This is to notify all the members of the Anti-Ragging committee that a meeting has been scheduled on September 5, 2022 at 3:00pm in the Principal's Chamber. The primary objective of this meeting is to discuss the following agenda points.

### Agenda:


1. Measures to be taken to curb ragging in the campus and hostel
2. Programs to be planned to create awareness among students
3. To decide Lunch Timings of seniors and junior students
4. With the Chair's approval, any other subject may be addressed.

  
CONVENER

  
PRINCIPAL



  
S. Savya Sai  
CSE

PRINCIPAL  
VIJAYA INSTITUTE OF  
TECHNOLOGY FOR WOMEN  
ENIKEPADU, VIJAYAWADA-521108  
  
AZIM

G. Savya Sai I. Sonija D. Arunas.

  
S. Sathy



## Minutes of the Meeting

**Academic Year: 2022-2023**

Date of Meeting: 5-9-2022

Time : 3:00 pm

Venue : Principal's Chamber

In attendance : All the members of the Committee

Convener of the Committee welcomed the members and there after the agenda points were taken up for discussion.

### **Confirmation of the Minutes**

1. To prevent Ragging, lunch break timings for seniors and freshers are fixed separately as follows:

First year students : **12:15pm to 1:00pm**

Senior students : **1:00pm to 2:00pm**

2. As responsible members of the college, seniors are asked to help and co-operate with the juniors and advised the senior students to involve their juniors in all kinds of activities.

3. Anti-Ragging Committee members and other staff members have been grouped into squads and posted at places like bus stops, college canteen in and around college premises to make students move around freely without fear.

4. To show short films on the ill effects of ragging to senior students and to remind them of their responsibilities towards juniors.

5. To foster a friendly relationship between senior and junior students by organizing Fresher's Day event.

6. To schedule a meeting with police officers to raise awareness about ragging and its repercussions.



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7. The convener has been tasked with arranging frequent meetings to discuss the ongoing situation on campus and promptly communicate any relevant information to the higher authorities.

The meeting concluded on a positive note.

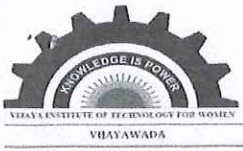
S. NO.	NAME OF THE STAFF	ANTI-RAGGING COMMITTEE DESIGNATION	SIGNATURE
1	Dr. G. Chenchamma	Chairman	
2	Dr. V. Raghava Lakshmi	Convener	
3	Mrs. Y. Vijaya	Member	
4	Dr. A. C. P. Ranjani	Member	
5	Ms. K. Prasuna	Member	
6	Dr. P. Subbaiah	Member	
7	Dr. K. Murali	Member	
8	Ms. S. Swetha	Member	
9	Ms. G. Jyothsna	Member	
10	A. Tejaswini	Student Member	
11	Ms. G. Sravya Sri	Student Member	
12	Ms. I. Soniya	Student Member	
13	Ms. D. Arunas	Student Member	

Convener

Principal



PRINCIPAL  
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## Anti-Ragging Squads & Duties

### Morning shift- 8:30AM to 9:00AM

S. NO.	LOCATION	ALLOTTED FACULTY					
		Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	Kanuru Gate	Mrs. S.Ramya IT <i>RS</i>	Mrs. G.Anitha GA S&H	Mrs. P.Shilpa ECE <i>PS</i>	Ms. D. Vijaya kumari CSE <i>DV</i>	Mrs. Y. Sri Lakshmi S&H <i>YL</i>	Ms. T.Shalini CSE <i>TSh</i>
2	SRK Bus Stop	Mr. P.N.V. Siva Kumar IT <i>PNV</i>	Mr. Saranya ECE <i>MS</i>	Mr. P. Satynarayana CSE <i>P.Satyanarayana</i>	Mr. N. Naveen ECE <i>N.N</i>	Mr. E.Ravikumar ECE <i>ER</i>	Mr. Ch. Rao IT <i>CR</i>

### Evening shift- 04:15PM to 04:45PM

S. NO.	LOCATION	ALLOTTED FACULTY					
		Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	Kanuru Gate	Mrs. Y.Sri Lakshmi S&H <i>YL</i>	Ms. D.Vijaya Kumari CSE <i>DV</i>	Mrs. G. Anitha S&H GA <i>GA</i>	Ms. T.Shalini CSE <i>T.Shalini</i>	Mrs. S.Ramya IT <i>RS</i>	Mrs. P.Shilpa ECE <i>PS</i>
2	SRK Bus Stop	Mr. Ch. Rao IT <i>CR</i>	Mr. P.N.V. Siva Kumar ECE <i>PNV</i>	Mr. M.Saranya ECE <i>MS</i>	Mr. P.Satyanarayana CSE <i>P.Satyanarayana</i>	Mr. E.Ravi Kumar ECE <i>ER</i>	Mr. N. Naveen ECE <i>N.N</i>

*Y. Sri Lakshmi*  
Convener

*G. Chinn*  
Principal



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College Code: NP, Enikepadu, Vijayawada-521108

DATE: 04-09-2021

## CIRCULAR



This communication serves to inform you that VITW has taken proactive measures to ensure a conducive and ragging-free atmosphere on campus. In line with the directives issued by AICTE, the Anti-Ragging Committee has been constituted for the academic year 2021-22 with the following members.

### Institute Anti-Ragging Committee Academic Year: 2021-2022

S. NO.	NAME OF THE STAFF	DESIGNATION & DEPARTMENT	ANTI-RAGGING COMMITTEE DESIGNATION	PHONE NO.
1	Dr. G. Chenchamma	Principal	Chairman	8008519444
2	Dr. V. Raghava Lakshmi	Vice Principal & HOD, S&H	Convener	9908039661
3	Mrs. Y. Vijaya	Assoc. Professor & HOD, IT	Member	9966551717
4	Dr. A. C. P. Ranjani	Professor & HOD, CSE	Member	9848504927
5	Ms. K. Prasuna	Assoc. Professor & HOD, ECE	Member	8008842308
6	Dr. P. Subbaiah	Professor & HOD, MBA	Member	7674002244
EXTERNAL MEMBERS				
8	Ms. S. Swetha	Police Officer, Patamata,	Member	9154661690
9	Ms.G. Jyothsna	Chairperson, SAFE	Member	9392102171
STUDENT MEMBERS				
10	Ms.B.Myna	18NP1A0503 CSE-A	Student Member	
11	Ms.B.Pravallika	18NP1A0552 CSE-B	Student Member	
12	Ms.I.Pavani	18NP1A0404 ECE	Student Member	
13	Ms.D.Tanuja	18NP1A1202 IT	Student Member	



V.R. A.C.P. Ranjani  
P.B. Pravallika I. Pavani, D. Tanuja  
Swetha

  
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Date: 25-10-2021

## Circular

All members of the Anti-Ragging committee are requested to make note of an upcoming meeting scheduled for October 28, 2021. The meeting will be held at 3:00pm in the Principal's Chamber. The purpose of this meeting is to address the following agenda items.

### Agenda:

1. Safe and security measures
2. Measures to prevent menace of ragging
3. Measures to promote healthy interpersonal relations between juniors and seniors
4. Any other subject is permissible with the Chair's consent.

  
CONVENER

  
PRINCIPAL

K.P.  
CSE

Ms. ACP. Ranjani  
CSE



PRINCIPAL  
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MS. B. Myrna P.B. Bravalika I. pavani D. Tanuja






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## Minutes of the Meeting

Date of the Meeting: 28-10-2021

Time : 3:00 pm

Venue : Principal's Chamber

In attendance : All the members of the Committee

Convener of the Committee welcomed the members and there after the agenda points were taken up for discussion.

### **Confirmation of the minutes**

1. Committee members decided to closely monitor external anti-social elements, ensuring their exclusion from the institution campus. All students and staff are suggested to carry identification cards at all times.
2. Seniors are assigned with the responsibility of guiding juniors regarding the academics
3. It is decided to gather signed affidavits from students and their parents, following the format mandated by legal authorities.
4. Anti-Ragging Committee members and other staff members have been grouped into squads and posted at places like bus stops, college canteen, in and around college premises to make students move around without any restraint. .
5. The convener has been directed to convene meetings frequently, focusing on the day-to-day situation in the campus and promptly notify the higher authorities.



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6. The Anti-Ragging squad is tasked with conducting immediate on-the-spot investigations into any reported incidents of ragging as referred by the head of the institution or any faculty member.

The meeting ended in a good note.

S. NO.	NAME OF THE STAFF	ANTI-RAGGING COMMITTEE DESIGNATION	SIGNATURE
1	Dr. G. Chenchamma	Chairman	G. Chamma
2	Dr. V. Raghava Lakshmi	Convener	V. Raghava Lakshmi
3	Mrs. Y. Vijaya	Member	Y. Vijaya
4	Dr. A. C. P. Ranjani	Member	ACP Ranjani
5	Ms. K. Prasuna	Member	K. Prasuna
6	Dr. P. Subbaiah	Member	P. Subbaiah
8	Ms. S. Swetha	Member	S. Swetha
9	Ms. G. Jyothsna	Member	G. Jyothsna
10	Ms. B. Myna	Student Member	Ms. B. Myna
11	Ms. B. Pravallika	Student Member	B. Pravallika
12	Ms. I. Pavani	Student Member	I. Pavani
13	Ms. D. Tanuja	Student Member	D. Tanuja

  
CONVENER

  
PRINCIPAL



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College Code: NP, Enikepadu, Vijayawada-521108

## Anti-Ragging Squads & Duties

### Morning shift- 8:30 AM to 9:00AM

S. NO	LOCATION	FACULTY MEMBERS					
		Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	Kanuru Gate	Mrs. Y. SriLakshmi S&H	Ms. D.Vijaya Kumari CSE	Mrs. G.Anitha GA S&H	Ms. T.Shalini CSE	Mrs. S.Ramya IT	Mrs. P. Shilpa ECE
2	SRK Bus Stop	Mr. Ch.V.Rao IT	Mr. P.N.V.Siva Kumar ECE	Mr. M. Saranya ECE	Mr. P. Satyanarayana CSE	Mr. E.Ravi Kumar ECE	Mr. V.Devasahayam ECE

### Evening shift- 04:15PM to 04:45PM

S. NO	LOCATION	FACULTY MEMBERS					
		Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	Kanuru Gate	Mrs. S.Ramya IT	Mrs. G.Anitha S&H	Mrs. P. Shilpa ECE	Ms. D.Vijayakumari CSE	Mrs. Y.SriLakshmi S&H	Ms. T.Shalini CSE
2	SRK BusStop	Mr. P.N.V. Siva Kumar ECE	Mr. M Saranya ECE	Mr. P. Satyanarayana CSE	Mr. V.Devasahayam ECE	Mr. E.Ravi kumar ECE	Mr. Ch.V.Rao IT

*V. Lakshmi*  
CONVENER

*G. Chm*  
PRINCIPAL



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College Code: NP, Enikepadu, Vijayawada-521108

DATE: 04-011-2020

## CIRCULAR

We hereby announce the formation of the Anti-Ragging Committee for the academic year 2020-21, in adherence to VITW's commitment to fostering a safe and harmonious environment, free from any form of ragging. This committee has been established in compliance with the guidelines provided by AICTE.

### Institute Anti-Ragging Committee

#### Academic Year: 2020-2021

S. NO.	NAME OF THE STAFF	DESIGNATION & DEPARTMENT	ANTI-RAGGING COMMITTEE DESIGNATION	PHONE NO.
1	Dr. G. Chenchamma	Principal	Chairman	8008519444
2	Dr. V. Raghava Lakshmi	Vice Principal & HOD, S&H	Convener	9908039661
3	Mrs. Y. Vijaya	Assoc. Professor & HOD, IT	Member	9966551717
4	Dr. A. C. P. Ranjani	Professor & HOD, CSE	Member	9848504927
5	Ms. K. Prasuna	Assoc. Professor & HOD, ECE	Member	8008842308
6	Dr. P. Subbaiah	Professor & HOD, MBA	Member	7674002244
EXTERNAL MEMBERS				
8	Ms. Valli Padma	Sub Inspector, Zone-2	Member	7396938510
9	Ms. G. Jyothsna	Chairperson, SAFE	Member	9392102171
STUDENT MEMBERS				
10	K. Mounika	17NP1A0519, CSE	Student Member	-
11	Ms. G. Prashanthi	17NP1A0575, CSE	Student Member	-
12	Ms. G. Bindu Sai	17NP1A0423, ECE	Student Member	-
13	Ms. N. Vatsalya	17NP1A1218, IT	Student Member	-



*G. Chamma*  
PRINCIPAL

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*V. Padma*  
*[Signature]*

*Dr. P. Ranjani*  
CSE  
*[Signature]*



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College Code: NP, Enikepadu, Vijayawada-521108

Date: 01-12-2020

## Circular

Pleased to inform you that a meeting has been arranged for the Anti-Ragging committee members on December 5, 2020. The meeting will take place at 3:00pm in the Principal's Chamber. The main focus of this meeting is to discuss the following agenda points.

### Agenda:

1. Measures for proper guidance and counseling to familiarize the students with rules and laws of anti- ragging
2. Vigilance measures over ragging
3. Dehumanizing effects of ragging
4. The Chair authorizes the consideration of any other subject.

  
CONVENER

  
PRINCIPAL



  
ACP. Ranjani  
CSE

  
AB

  
N.V.

  
V. Padma

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## Minutes of the Meeting

**Academic Year: 2020-2021**

Date of Meeting: 5-12-2020

Time : 3:00 pm

Venue : Principal's chamber

In attendance : All the members of the Committee

Convener of the Committee welcomed the members and there after the agenda points were taken up for discussion.

### **Confirmation of the minutes**

1. To prevent Ragging, lunch break timings for seniors and freshers are fixed separately as follows:

First year students: **12:15pm to 1:00pm**

Senior students : **1:00pm to 2:00pm**

2. To build self-esteem and dignity among freshers through induction programs.

3. To address the complaints about ragging as per government and university procedures with immediate effect

4. To initiate timely action against erring students

5. To ensure overall disciplined ambience in the college through vigilance

6. To sensitize students about the evils of the ragging and its prevention in the college through playing skits



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**The meeting resulted in a good note.**

S. NO.	NAME OF THE STAFF	ANTI-RAGGING COMMITTEE DESIGNATION	SIGNATURE
1	Dr. G. Chenchamma	Chairman	<i>G. Chamma</i>
2	Dr. V. Raghava Lakshmi	Convener	<i>V. Raghava Lakshmi</i>
3	Mrs. Y. Vijaya	Member	<i>Y. Vijaya</i>
4	Dr. A. C. P. Ranjani	Member	<i>Dr. Ranjani</i>
5	Ms. K. Prasuna	Member	<i>K. Prasuna</i>
6	Dr. P. Subbaiah	Member	<i>P. Subbaiah</i>
8	Ms. Valli Padma	Member	<i>V. Padma</i>
9	Ms. G. Jyothsna	Member	<i>G. Jyothsna</i>
10	K. Mounika	Student Member	<i>K. Mounika</i>
11	Ms. G. Prashanthi	Student Member	<i>G. Prashanthi</i>
12	Ms. G. Bindu Sai	Student Member	<i>G. Bindu Sai</i>
13	Ms. N. Vatsalya	Student Member	<i>N. Vatsalya</i>

*V. Raghava Lakshmi*  
Convener

*G. Chamma*  
Principal



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College Code: NP, Enikepadu, Vijayawada-521108

## Anti-Ragging Squads & Duties

Morning shift- 8:30AM to 9:00AM

S. NO.	LOCATION	ALLOTTED FACULTY					
		Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	Kanuru Gate	Mr.A. Pratap IT <i>PA</i>	Mrs. G.Anitha S&H <i>GA</i>	Ms.P. Silpa ECE <i>PS</i>	Ms.J. Hymavathi CSE <i>Jh</i>	Mrs. Y. Sri Lakshmi S&H <i>Y</i>	Ms. T.Shalini CSE <i>TShalini</i>
2	SRK Bus Stop	Ms. D. Sowjanya S & H <i>DS</i>	Mr. Saranya ECE <i>SB</i>	Mr.R. Nagendra CSE <i>RN</i>	Ms.M.Kiranmai S & H <i>KM</i>	Mr.E. Ravikumar ECE <i>ER</i>	Ms. P. Madhavi S & H <i>PM</i>

Evening shift- 04:15PM to 04:45PM

S. NO.	LOCATION	ALLOTTED FACULTY					
		Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	Kanuru Gate	Mrs.Y. Sri Lakshmi S&H <i>Y</i>	Ms. T.Hyma Ranjani S&H <i>The</i>	Mrs.G. Anitha S&H <i>GA</i>	Ms. T.Shalini CSE <i>TShalini</i>	Mrs. S.Ramya IT <i>SR</i>	Mrs. P.Shilpa ECE <i>PS</i>
2	SRK Bus Stop	Ms.S. Sridevi S&H <i>SS</i>	Mr.P.N.V. Siva Kumar ECE <i>PNV</i>	Mr.M Saranya ECE <i>MS</i>	Mr. NNagendra CSE <i>NN</i>	Ms. T. Durga Bhavani S&H <i>TDB</i>	Ms.K. Rajeswari ECE <i>KR</i>

*PA*  
CONVENER

*GLM*  
PRINCIPAL



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College Code: NP, Enikepadu, Vijayawada-521108

Data: 3-06-2019

## Circular

All the staff and students of Anti - Ragging committee are here by informed that there will be a meeting on 11-6-2019 in the Principal's Office at 3.00pm.

### Institute Anti - Ragging Committee For 2019-2020

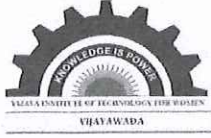
S.No	Name of the Staff	Designation	Dept	Anti Ragging Committee Designation	Signature
1	Dr. G.Chenchamma	Principal	-	Chairman	G.Chm
2	Dr. V.Raghava Lakshmi	Vice Principal & HOD	S&H	Convener	P.Lakshmi
3	Mrs. Y. Vijaya	Assoc. Professor & HOD	IT	Member	Yan
4	Dr. B.Sukumar Babu	Professor & HOD	CSE	Member	S@hms
5	Mr. K.Narendra	Assoc. Professor & HOD	EEE	Member	K.N
6	Ms. K.Prasuna	Assoc. Professor & HOD	ECE	Member	K.Prasuna
7	Dr. P.Subbaiah	Professor & HOD	MBA	Member	P.S
<b>STUDENT MEMBERS</b>					
8	Ms. L. Swathi	16NP1A0523	CSE-A	Student	L. Swathi
9	Ms. G.Bindu	16NP1A0573	CSE-B	Student	G.Bindu
10	Ms. Sunkara Vidya	16NP1A0438	ECE	Student	S. Vidya
11	Ms. L.Kavya	16NP1A1220	IT	Student	L. Kavya
<b>EXTERNAL MEMBERS</b>					
12	Ms. Valli Padma	Sub Inspector, zone-2			V. Padma
13	Ms. G.Jyothsna	Philanthropist			G.Jyothsna

  
Convener

  
Principal



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College Code: NP, Enikepadu, Vijayawada-521108

### Minutes of the Meeting

Convener of the Committee welcomed the members and discussed the following points to curb the ragging.

1. It is the responsibility of the seniors to guide the fresher's.
2. Lunch break time for first year students are from **12:15pm** to **1:00pm** and remaining students timings are from **1:00pm** to **2:00pm** to prevent the Ragging
3. As responsible members of the college seniors must help and co-operate with the juniors. It is also the responsibility of the senior students to involve their juniors in all kinds of activities.
4. Anti-Ragging Committee members and other staff members have been grouped into squads and posted at places like bus stops, college canteen in and around college premises to make students move around freely without fear.
5. To collect signed affidavits from the students and their parents in the format prescribed by the statutory authorities.
6. The committee members discussed to have close watch on all the outside anti-social elements and it should be ensured that they may not enter the institution campus. ID card is must for all the students and the staff in the campus.
7. Anti -Ragging squad to conduct an on-the-spot enquiry into any incidents of ragging refer to it, by the head of the institution or any members of the faculty.

  
Convener

  
Principal





Bindu



L. Kanya





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College Code: NP, Enikepadu, Vijayawada-521108

## Anti-Ragging Squads & Duties

Morning shift- 8:30 AM to 9:00AM

S. NO.	LOCATION	FACULTY MEMBERS					
		Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	Kanuru Gate	Ms.D. Sowjanya S&H <i>[Signature]</i>	Mrs. G.V.Adi Lakshmi S&H <i>[Signature]</i>	Mrs. T. Durga Bhavani S&H <i>[Signature]</i>	Mrs. M. Kiranmai S&H <i>[Signature]</i>	Ms.Y. Sri Lakshmi S&H <i>[Signature]</i>	Mrs.S. Sridevi S&H <i>[Signature]</i>
2	SRK Bus Stop	Mr. A.Prathap IT <i>[Signature]</i>	Mr. P.N.V.Siva Kumar ECE <i>[Signature]</i>	Mr. R.Nagendra CSE <i>[Signature]</i>	Mr. K.Murali ECE <i>[Signature]</i>	Mr. J.Krishna EEE <i>[Signature]</i>	Mr. Ch.Phanikanth IT <i>[Signature]</i>

Evening shift- 04:15 to 4:45PM

S.NO	LOCATION	FACULTY MEMBERS					
		Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	Kanuru Gate	Mrs.Y. Sri Lakshmi S&H <i>[Signature]</i>	Mrs. G.V. Adi Lakshmi S&H <i>[Signature]</i>	Mrs. T. Durga Bhavani S&H <i>[Signature]</i>	Mrs. D.Sowjanya S&H <i>[Signature]</i>	Mrs.G. E. Shanthi S&H <i>[Signature]</i>	Mrs. S. Sridevi S&H <i>[Signature]</i>
2	SRK Bus Stop	Mr. A. Pratap IT <i>[Signature]</i>	Mr. P.N.V. SivaKumar ECE <i>[Signature]</i>	Mr. R. Narendra CSE <i>[Signature]</i>	Mr. K. Murali ECE <i>[Signature]</i>	Mr. J. Krishna EEE <i>[Signature]</i>	Mr. CH.Phanikanth IT <i>[Signature]</i>

*[Signature]*  
Convener

*[Signature]*  
Principal



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College Code: NP, Enikepadu, Vijayawada-521108

Date: 29-05-2018

## Circular

All the staff and students of Anti - Ragging committee are here by informed that there will be a meeting on 6-6-2018 in Principal's Office at 3.00pm.

### Institute Anti - Ragging Committee For 2018-2019

S.No	Name of the Staff	Designation	Dept	Anti Ragging Committee Designation	Signature
1	Dr. P. Venkateswar	Principal	-	Chairman	
2	Dr. V. Raghavalakshmi	Vice Principal & HOD	S&H	Convener	
3	Mrs. Y. Vijaya	Assoc. Professor & HOD	IT	Member	
4	Dr. B. Sukumar Babu	Professor & HOD	CSE	Member	
5	Mr. K. Narendra	Assoc. Professor & HOD	EEE	Member	
6	Ms. K. Prasuna	Assoc. Professor & HOD	ECE	Member	
7	Dr. P. Subbaiah	Professor & HOD	MBA	Member	
<b>STUDENT MEMBERS</b>					
8	K. Srija	15NP1A0524	CSE-A	Student	
9	A. Lohitha	15NP1A0562	CSE-B	Student	
10	Nunna Tejaswi	15NP1A0441	ECE	Student	
11	G. Bhavani	15NP1A1213	IT	Student	
<b>EXTERNAL MEMBERS</b>					
12	Ms. Valli Padma	Sub Inspector, zone-2			
13	Ms. G. Jyothsna	Philanthropist			

Convener

Principal



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College Code: NP, Enikepadu, Vijayawada-521108

## Minutes of the Meeting

Convener of the Committee welcomed the members and discussed the following points to curb the ragging.

1. As responsible members of the college seniors must help and co-operate with the juniors. It is also the responsibility of the senior students to involve their juniors in all kinds of activities.
2. Lunch break time for first year students is from **12:15pm** to **1:00pm** and remaining students timings is from **1:00pm** to **2:00pm** to prevent the Ragging.
3. Anti-Ragging Committee members and other staff members have been grouped into squads and posted at places like bus stops, college canteen in and around college premises to make the students move around freely without fear.
4. It is also the responsibility of the senior students to involve their juniors in all kinds of activities.
5. Establish cordial relationship between senior and junior students, the Fresher's Day is to be organized tentatively.
6. To create awareness on ragging and its consequences planned to conduct a meeting with the police officers.

  
Convener



Principal

VIJAYA INSTITUTE OF  
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KP  
ECE

V. J.

  
CSE





A. Lohitha

N. Tejaswi G. Bhaviani







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College Code: NP, Enikepadu, Vijayawada-521108

## Anti-Ragging Squads & Duties

### Morning shift- 8:30 AM To 9:00AM

S.NO	LOCATION	FACULTY MEMBERS					
		Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	Kanuru Gate	Mrs. T. Hyma Ranjani S&H <i>the</i>	Mrs. V. Revathi S&H <i>R</i>	Mrs. P. Madhavi S&H <i>A</i>	Ms. K. Krishna Keerthi S&H <i>AK</i>	Mrs. G. Anitha S&H <i>GA</i>	Mrs. J. Vijaya Lakshmi S&H <i>JL</i>
2	SRK BusStop	Mr. A. Pratap IT <i>A</i>	Mr. P.N.V.Siva Kumar ECE <i>SV</i>	Mr. R. Nagendra CSE <i>RN</i>	Mr. K. Murali ECE <i>KM</i>	Mr. J. Krishna EEE <i>JK</i>	Mr. Y.V.K.D. Bhavani IT <i>B</i>

### Evening shift- 04:15PM To 04:45PM

S. NO.	LOCATION	FACULTY MEMBERS					
		Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	Kanuru Gate	Mrs. S. Sridevi S&H <i>S</i>	Mrs. G. V. Adi Lakshmi S&H <i>G</i>	Mrs. T. Durga Bhavani S&H <i>T</i>	Mrs. D. Sowjanya S&H <i>D</i>	Mrs. Y. SriLakshmi S&H <i>Y</i>	Mrs. G. E. Shanthi S&H <i>G</i>
2	SRK BusStop	Mr. A. Pratap IT <i>A</i>	Mr. M Saranya ECE <i>M</i>	Mr. P. Sarala CSE <i>P</i>	Mr. K. Rajeswari ECE <i>KR</i>	Mr. J. Krishna EEE <i>JK</i>	Mr. Ch. Phani kanth IT <i>CP</i>

*P. Lakshmi*  
Convener

*P. Venkateshwararao*  
Principal



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